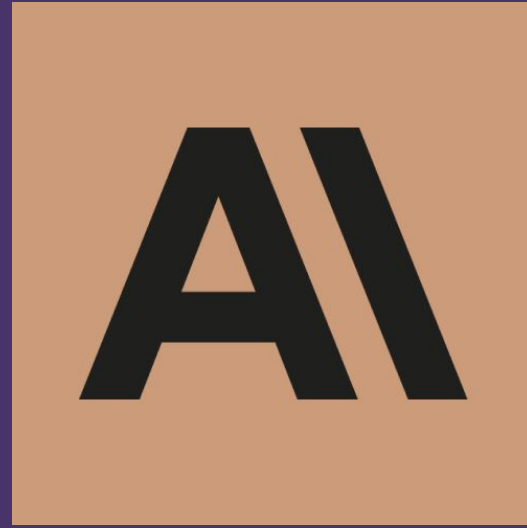


**TEKEX**

 **indulge**

# AI: Work Hacks

5th October 2022



# Rules

of engagement

- Do not share any personal information
- Do not share any confidential information
- Always double check the output

# Product development



## Prompt

I want to set up a volunteering initiative that will make a difference to people in Guernsey suffering from the effects of rapid inflation. Can you help me come up with some ideas?





## Result

Absolutely! Setting up a volunteering initiative to assist those affected by rapid inflation is a noble endeavor. Here are some ideas to help those in Guernsey:

- Financial Counseling Clinics
- Food Banks & Community Gardens
- Clothing Drives
- Skill Sharing Workshops
- Local Barter System
- Shared Transportation Initiatives

etc ...



# Prompt

I like the idea of a local barter system, can you flesh this out for me?







# Result

Certainly! A local barter system can be an effective way to allow community members to exchange goods and services without the need for money. Here's a more detailed plan for setting up such a system in Guernsey:

## Local Barter System

**1. Objective:** To create a platform or system where residents of Guernsey can exchange goods and services without the direct use of money, thereby circumventing the immediate effects of rapid inflation.

### 2. Steps to Implement:

#### a. Research & Planning:

- **Needs Assessment:** Conduct surveys or focus groups to understand the most sought-after goods and services within the community.
- **Legal Considerations:** Ensure that the barter system adheres to local laws and regulations.

etc ...



# Prompt

Can you simulate a focus group where we debate this idea?





# Result

Certainly! Let's imagine a focus group with a diverse range of participants from Guernsey, each bringing their unique perspective to the table. Here's how the discussion might unfold:

**Moderator:** Good evening, everyone. Thank you for joining today's focus group on the idea of establishing a local barter system in Guernsey. Let's start with initial reactions. What are your thoughts?

**Anna (Local Business Owner):** I'm intrigued. I've got some surplus stock in my store that doesn't move fast. If I could trade it for something I need without spending cash, that would be great. But I wonder how we'd determine the value of items.

**Liam (Retired Engineer):** It sounds like a throwback to the old days, doesn't it? I've got tools and skills that might be useful to someone, but I'm not very tech-savvy. I'd need a simple way to participate.

**Sophie (Young Professional):** I like the idea, especially given the inflation. But how safe would it be? If I'm trading services, say a photography session for a homemade cake, how do I ensure I'm not getting scammed?

etc ...

# Negotiation



## Prompt

Here is an email from a customer, I think the customer is upset but I'm not sure, can you gauge the temperature of this email?

*Subject: Recent Experience Feedback*

*Dear [Company/Recipient's Name],*

*I've long admired the consistency of your services, which is why my recent experience with your support team stood out. It was a bit surprising when my widget was damaged. I'm sure it's a one-off, but thought you'd appreciate the feedback.*

*Hoping for the best in future interactions.*

*Warmly,*





# Result

The tone of the email is polite and constructive, but it does express some disappointment. Here's a breakdown of the temperature:

1. **Polite and Respectful Introduction:** The customer starts by stating that they've long admired the consistency of the services. This suggests that they have generally had good experiences with your company.
2. **Constructive Feedback:** The mention of the damaged widget and the surprising experience with the support team indicates that there was an issue. The customer is sharing this not in an accusatory manner, but as feedback.
3. **Optimism and Hope:** The customer ends by expressing hope for better experiences in the future. This shows they are still open to continuing their relationship with your company and expect improvements.
4. **Sign-off:** The word "Warmly" is a friendly and positive sign-off, indicating no hard feelings.

Overall, while there is a hint of disappointment due to a specific incident, the email's tone is constructive and optimistic. The customer seems to be giving feedback in the hope that the issue will be addressed, rather than expressing outright anger or frustration.



# Prompt

Can you help draft a short response to this email to ensure a positive outcome?





# Result

**Subject:** Thank you for your valuable feedback

Dear [Customer's Name],

Thank you for reaching out and sharing your recent experience with us. We sincerely appreciate your long-standing trust in our services, and we regret to hear about the issue with your widget and the support experience that followed.

Please know that we take feedback like yours to heart, as it helps us continually improve and ensure such incidents are isolated. We'll be addressing this with our support team to prevent any recurrence in the future.

To make things right, we'd like to offer [a resolution, e.g., "a replacement for your damaged widget or a discount on your next purchase"]. Please let us know if this works for you or if there's any other way we can assist.

Thank you for giving us the opportunity to address this, and we look forward to ensuring a seamless experience for you in the future.

Warm regards, [Your Name/Your Company's Name]





# Prompt

I run an accountancy firm.

Please help me write a letter to my loyal clients informing them that in the face of high inflation we need to increase our fees.





# Result

**Subject:** Notification of Fee Increase due to Inflation

Dear [Client's Name],

I hope this letter finds you well. We appreciate your continued trust and support as a valued client of [Your Accountancy Firm]. It is with mixed emotions that I write to you today to address an important matter that affects our working relationship.

As you are likely aware, the global economy has been experiencing significant inflationary pressures in recent times. These inflationary trends, coupled with rising operational costs and investments in enhancing our services, have compelled us to re-evaluate our fee structure. Regrettably, we find it necessary to increase our fees in order to sustain the quality and value we deliver to our esteemed clients.

etc ...



## Prompt

Our client has come back and said they can't afford the increase, how should I respond?





# Result

Dear [Client's Name],

Thank you for your prompt response and your honest feedback regarding the fee increase. We appreciate your open communication and understand that budgetary constraints can arise, especially in the current economic climate. We value our relationship with your company and want to find a solution that works for both parties.

In light of your situation, we are open to exploring alternatives that can help accommodate your budgetary limitations while ensuring we can continue delivering the high-quality services you deserve. Here are a few possible options we can consider:

1. Customised Service Package: We can discuss tailoring a service package specifically designed to meet your needs while keeping costs within your budget.
- 2.

etc ...

But it's not using the right tone  
of voice for me / our firm ...

**Writing style**

- Find or draft a few paragraphs of writing in the style that you want.
- List out a few key tone-of-voice requirements
- Save this in an easy-to-access location
- Paste it into at the top of any prompt where you want to write copy along with the text “*In the above style ...*”

Example paragraphs

We have a long history of innovation and production capabilities that have enabled us to conceive and launch digital products serving customers in key markets.

Our products include cloud-based applications, Drupal development frameworks and online publication services. All are maintained by the core Indulge team.

Style points

- British english
- Straightforward and concise
- No jargon
- Minimal use of exclamation marks

In the above style,

Requirement goes here





# Prompt

We have a long history of innovation and production capabilities that have enabled us to conceive and launch digital products serving customers in key markets.

Our products include cloud-based applications, Drupal development frameworks and online publication services. All are maintained by the core Indulge team.

- British english
- Straightforward and concise
- No jargon
- Minimal use of exclamation marks

In the above style,

*draft me a LinkedIn post promoting the hire of a new account manager.*





## Result

Certainly! Based on the style you provided, here's a straightforward and concise LinkedIn post:

At Indulge, our legacy is built on innovation and delivering top-notch digital products. As we grow, we're in search of an Account Manager to further strengthen our relationship with our valued clients. This role is pivotal in supporting our cloud applications, Drupal frameworks, and online publication ventures. If you're keen to be a part of a dedicated team, do get in touch.

#IndulgeCareers #AccountManager

Let me know if this works for you or if any adjustments are needed!



# Prompt

We have a long history of innovation and production capabilities that have enabled us to conceive and launch digital products serving customers in key markets.

Our products include cloud-based applications, Drupal development frameworks and online publication services. All are maintained by the core Indulge team.

- British english
- Straightforward and concise
- No jargon
- Minimal use of exclamation marks

In the above style,

*write the copy for a landing page for a new RegTech product that we have developed.*





# Result

## Introducing Our Newest RegTech Solution

Welcome to the forefront of regulatory technology.

At Indulge, our legacy is built on a robust foundation of innovation and expertise. With a proven track record of delivering top-tier digital products, we're proud to introduce our latest offering tailored for the modern regulatory landscape.

### Key Features:

1. **Streamlined Compliance:** Effortlessly stay abreast of regulations with our intuitive cloud-based application.
2. **Enhanced Security:** Benefit from our state-of-the-art security features, ensuring your data remains protected.
3. **Scalable Infrastructure:** Whether you're a startup or an established enterprise, our solution scales to meet your needs.

etc ...

# Interviews



## Prompt

I have a job interview next week as a customer support officer for a Guernsey based online retailer.

Can you help me to prepare by simulating the interview for me?





# Result

Of course! Let's simulate the interview. I'll play the role of the interviewer and you'll be the interviewee.

Before we start, here's a brief overview of the structure:

1. **Introduction:** I'll introduce myself and the company.
2. **Background Questions:** I'll ask about your experience, skills, and qualifications.
3. **Behavioral Questions:** These are questions about how you handle specific situations.
4. **Technical Questions:** Related to the role of a customer support officer.
5. **Scenario-based Questions:** Hypothetical situations to gauge your problem-solving skills.
6. **Your Questions:** At the end, you'll have the opportunity to ask me questions about the company or role.

Does that sound good? If you have any specific areas or topics you'd like to focus on, let me know! Otherwise, we can start with the simulation.



# Prompt

That sounds good please continue.







# Result

Alright, let's begin!

## **Introduction:**

**Interviewer:** Good morning! My name is Alex, and I'm the Head of Customer Service at [Guernsey Online Retailer]. Thank you for taking the time to interview with us today. We appreciate your interest in our company. How are you feeling today?

(Note: Feel free to respond as you would in a real interview, and we'll proceed accordingly.)



## Prompt

I'm feeling pretty rough actually I was partying last night and only got 1 hour of sleep (haha).





# Result

**Interviewer:** Oh, I appreciate your honesty! Well, we've all had those days. Let's try to make the most of this interview. If at any point you feel you need a break, just let me know. Let's dive in, shall we?

## **Background Questions:**

1. Can you please tell me a bit about your background and how it has prepared you for a role in customer support?
2. What interests you about working for an online retailer based in Guernsey specifically?
3. Can you describe a time when you went above and beyond for a customer in a previous role?

(Note: It's essential to stay professional and focused during interviews, even if you're feeling less than your best. Your response about partying might raise some concerns about your professionalism and commitment, so it might be best to avoid sharing such details in a real interview setting.)

# Data crunching

ChatGPT has this incredible  
feature called  
**“Advanced Data Analysis”**

- I downloaded a spreadsheet of Guernsey inflation figures for the last 70 or so years from <https://data.gg>.
- I uploaded it to ChatGPT and asked it to give me some useful insights.



# Prompt



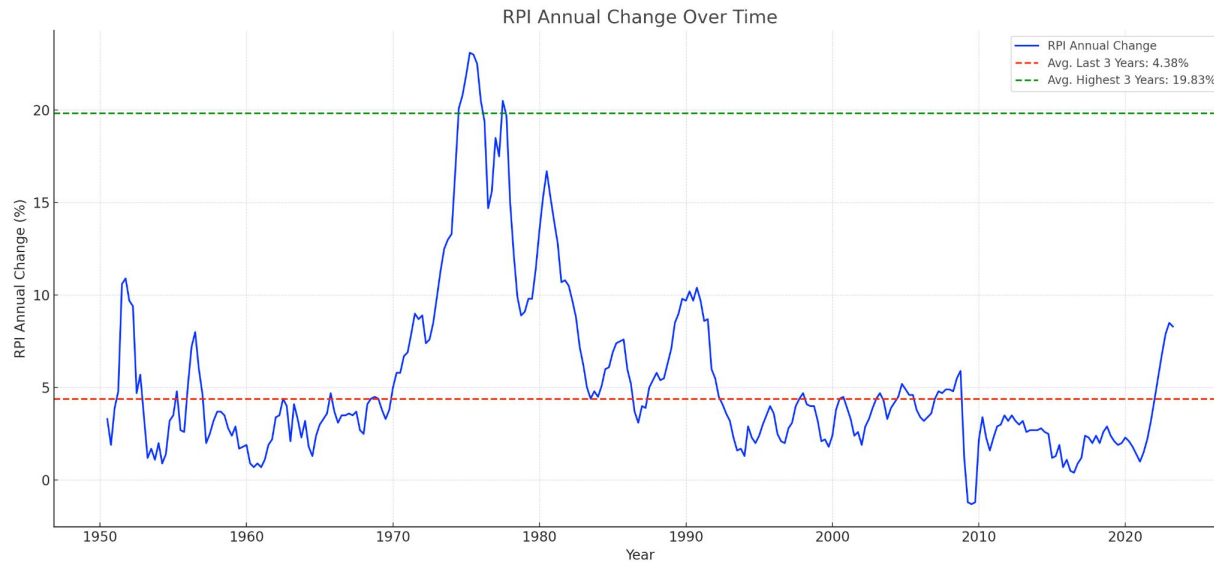
Can you give me some useful insights on this data?





# Result

Let's begin with the overall trends.







## Result (continued)

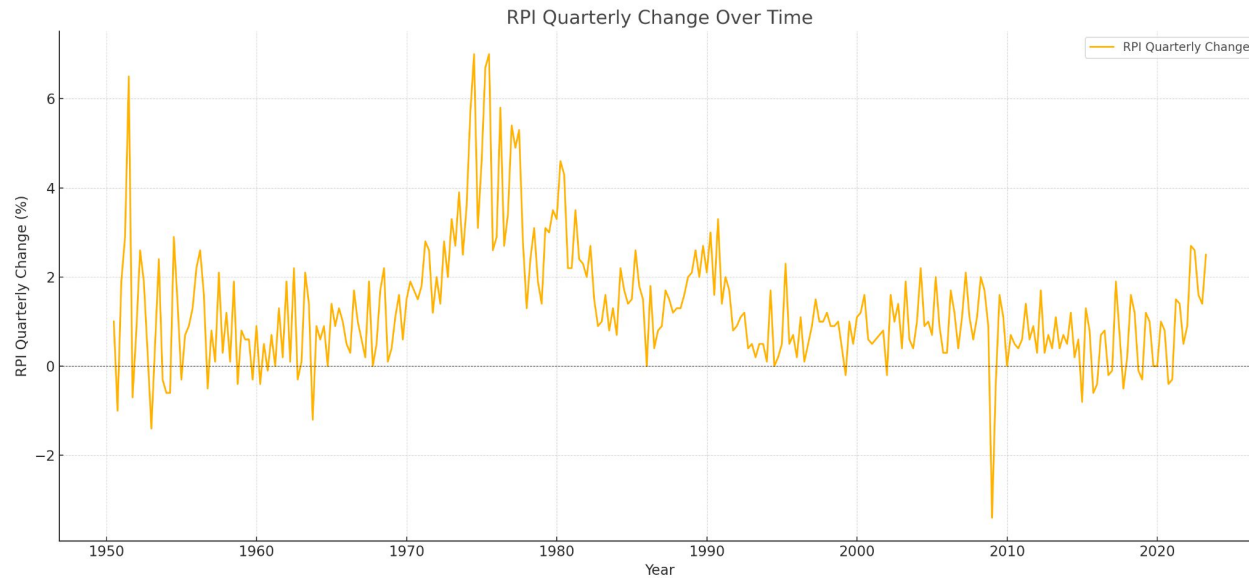
### Overall Trends:

1. **Historical Peaks:** The data shows that there were significant peaks in the inflation rate during the mid-1970s, which aligns with our earlier observation of the highest consecutive 3-year period of inflation between Q3 1974 and Q2 1977.
2. **Post-peak Decline:** After the peak in the mid-1970s, the inflation rate experienced a decline, reaching lower levels in the subsequent decades.
3. **Recent Years:** The inflation rate in recent years is notably lower than the historical highs, but it has shown some variability. The red dashed line represents the average inflation rate for the last 3 years, and it is clearly below the historical peak.



## Result (continued)

Let's look at volatility





## Result (continued)

### Volatility Insights:

1. **Fluctuations:** The RPI Quarterly Change shows the rate of inflation for each quarter, and as expected, it fluctuates around the 0% line, indicating periods of inflation (above the line) and deflation (below the line).
2. **Higher Volatility in Earlier Years:** There seems to be higher volatility in the quarterly changes during the earlier years of the dataset, especially around the mid-1970s, which matches the period of high annual inflation.
3. **Recent Stability:** In more recent years, the quarterly changes appear to be more stable with fewer extreme fluctuations.

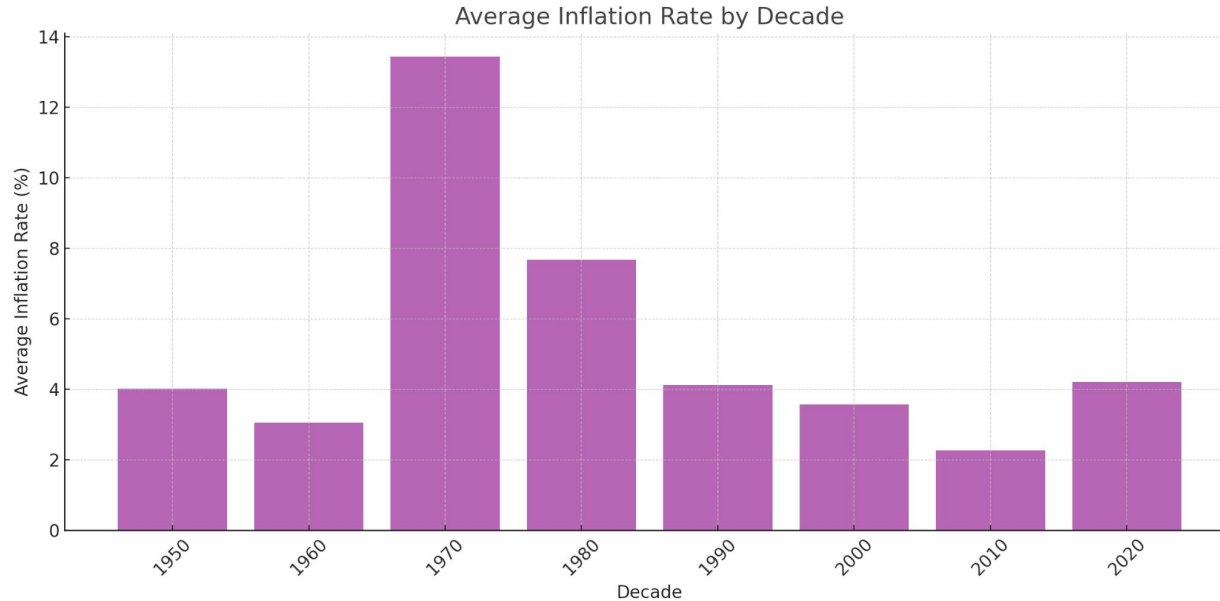
### High and Low Peaks Insights:

1. **Highest Inflation Rate:** The highest recorded annual inflation rate in the dataset is 23.1% in Q1 1975.
2. **Lowest Inflation Rate:** The lowest recorded annual inflation rate is -1.3%, indicating a period of deflation, in Q2 2009.



## Result (continued)

Lastly, let's provide a decade-wise breakdown to observe how inflation has varied over the decades.





## Result (continued)

### Decade-wise Breakdown Insights:

1. **1970s Peak:** The 1970s clearly stand out with the highest average inflation rate among all decades, reinforcing the earlier observation about the inflation peak during the mid-1970s.
2. **Steady Decline:** From the 1980s onwards, there has been a steady decline in the average inflation rate by decade. The 2000s and 2010s show relatively low average inflation compared to earlier decades.
3. **Recent Uptick:** The 2020s, although only a few years in, show an uptick in average inflation compared to the 2010s. This might be worth monitoring in the coming years to see if this trend persists.



## Result (continued)

### Overall Insights:

- The data captures significant historical inflationary events, most notably the sharp rise in the mid-1970s.
- There's a clear trend of reducing inflation rates post the 1970s, stabilizing in recent decades.
- Volatility in quarterly changes was more pronounced in earlier years, especially around periods of high annual inflation.
- The data also captures moments of deflation, with the most pronounced being in Q2 2009.



# Prompt

*[style prompt here]*

and using the data included on Guernsey inflation, draft me an article on inflation for a local finance magazine, with a focus on the recent increase in inflation and how that compares to previous years.





# Result

## **Guernsey's Inflation: A Glimpse at Recent Trends and Past Records**

Inflation, in its simplest form, is the rise in prices over time. Think of it as the reason the same amount of money buys you slightly less each year. For residents of Guernsey, understanding this economic factor is crucial, as it directly impacts our daily lives, from the cost of groceries to the value of our savings.

Recent data indicates a noticeable uptick in Guernsey's inflation rates. Over the past three years, the island has experienced an average inflation rate of 4.38%. Now, while this might not seem particularly alarming at first glance, it marks a clear rise when juxtaposed against the more subdued rates of the preceding decade.

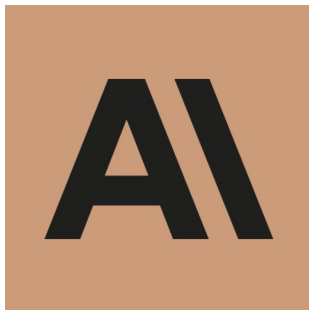
So, how does this recent surge compare to Guernsey's inflation history?

The mid-1970s stand out as a period of heightened inflation, with rates peaking at a striking 23.1% in 1975's first quarter. Those years, especially from 1974 to 1977, witnessed averages that outstripped any other similar period in our recorded history. Following this peak, the island saw a gradual moderation in inflation, leading to more stable figures in the 2000s and 2010s.

etc ...



# Large documents



- With Anthropic's Claude LLM, you can load huge documents into your prompt
- Claude will then answer any questions you have about your document

## Prompt

*Entire text of H.G. Wells - The Time Machine*

List out the characters in this novel and give me a brief summary of each.





# Result

Here is a summary of the main characters in The Time Machine novel:

**The Time Traveller** - The unnamed narrator and protagonist of the story. He builds a machine that allows him to travel to the year 802,701 AD. He is an ingenious inventor and smart man, but also somewhat reckless in his enthusiasm for time travel.

**Weena** - A young Eloi woman that the Time Traveller meets in the future. She is childlike and naive, but affectionate and loyal to the Time Traveller. She saves his life but later dies trying to follow him.

**The Eloi** - The descended race of humans the Time Traveller encounters in the future. They are graceful, peaceful, and childlike people who live an easy life above ground. But they are also weak, timid, and lack curiosity.

**The Morlocks** - The underground dwelling descendants of humans the Time Traveller encounters. They are ape-like troglodytes who have evolved to live in the dark and sustain themselves by preying on the Eloi.

etc ...



## Prompt

*Attached a PDF copy of The Inheritance (Guernsey) Law, 2011*

What is this?





# Result

This appears to be a PDF document containing the text of a law titled "The Inheritance (Guernsey) Law, 2011".

The law deals with rules around inheritance and succession in Guernsey. Some key points:

- It abolishes forced heirship, allowing people to freely dispose of their estate through a will.
- It allows certain family members and dependents to apply to the court for financial provision from an estate if they are not adequately provided for in the will or under intestacy rules.
- It lays out new rules for intestate succession (when someone dies without a will). This replaces previous customary law on the topic.
- It creates presumptions around the order of death when multiple people die in common accidents.
- It makes various other miscellaneous reforms related to inheritance, such as around jointly owned property, variation of maintenance agreements after death, etc.

The law appears to modernize and consolidate Guernsey's law of succession and inheritance. The attached PDF contains the full text of the law as approved by Guernsey's parliament.



# Prompt

How is this different to UK inheritance law?





## Result

There are some key differences between the inheritance law in Guernsey under this law and the current inheritance law in the UK:

- Forced heirship (requiring part of the estate to go to certain heirs like children) has been completely abolished in Guernsey, while the UK still has some limited forced heirship provisions.
- The intestacy rules in Guernsey are different than the current intestacy rules in the UK. For example, in Guernsey the surviving spouse inherits the entire estate if there are no descendants, while in the UK the spouse only gets a portion and the rest goes to other relatives.
- Guernsey allows a wider range of family members and dependents to apply to the court for financial provision from an estate. In the UK this is more limited.
- In Guernsey, the presumption is that younger person died first in common accidents, while in the UK it is the older person.
- Guernsey has specific provisions around inheritance of real property, while the UK treats real and personal property the same in inheritance.
- The law consolidates and modernizes Guernsey's inheritance law, while the UK still relies on a patchwork of older statutes and common law.

Overall, Guernsey's law appears to take a more simplified and consolidated approach compared to the UK's inheritance laws. But many core principles around wills, intestacy and spousal rights remain similar. The differences reflect Guernsey's own legal history and customs.





# Prompt

Are there any interesting loopholes?





# Result

After reviewing the Guernsey inheritance law, a few potential "loopholes" stand out:

- The law allows someone to execute a will or codicil between June 2011 and the law's commencement stipulating that certain provisions won't take effect until commencement. This allows bypassing some requirements retroactively.
- There are no limitations on disinheriting a spouse or children. This could allow someone to completely cut out a spouse or child with no recourse.
- The court's power to overturn dispositions intended to defeat claims is limited to those made in the 6 years prior to death. Older dispositions are protected.
- On variation of maintenance agreements, changed "circumstances" can include the death itself, allowing a potentially broad re-evaluation.
- The definition of "reasonable financial provision" for a spouse is quite broad - "such provision as it would be reasonable...to receive" - giving the court wide discretion.
- Representation is allowed indefinitely for inheritance, as long as each heir meets general requirements. This can keep interests fragmented.
- For jointly owned property, the court can treat the deceased's interest as part of the estate if an application is made within 6 months, overriding normal rules.

However, most of these seem intended to provide flexibility rather than pure loopholes. But they could allow creative estate planning or litigation if pushed. The law aims to balance competing interests in succession.

**But remember!**

Always validate the output ...



Thank you

